

Kingsburg Independent Study High School

2311 Sierra Street
Kingsburg, California 93631
559-897-3880

2011 - 2012

Kingsburg Alternative Education
Center

Kingsburg Joint Union High School District

Kingsburg Independent Study High School

Mr. Randy Morris	Principal
Mr. Steven Rosa	Assistant Principal
Mr. Jesse Tafolla	Counselor
Mrs. Stephanie Davis	Teacher
Mrs. Jennifer Costi	Teacher
Mr. Michael Newell	Teacher
Mrs. Elaine Rogers	Teacher
Mrs. Lora Schutz	Teacher
Mrs. Jennifer Tipton	Teacher
Mrs. Lola White	Secretary/Registrar
Mrs. Kathy Aguirre	Clerk

Kingsburg Joint Union High School District

Superintendent

Mr. Randy Morris

Board of Trustees

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**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT
KINGSBURG ALTERNATIVE EDUCATION CENTER
2011-12 SCHOOL CALENDAR**

Aug/Sep	22	23	24	25	26	Opening Day - Aug 22
	29	30	31	1	2	
	[5]	6	7	8	9	Labor Day Holiday - Sep 5
	12	13	14	15	16	
Sep/Oct	19	20	21	22	23	Foggy Day Inservice - Sep 19
	26	27	28	29	30	
	3	4	5	6	7	First Quarter Ends - Oct 14
	10	11	12	13	14	
Oct/Nov	17	18	19	20	21	Foggy Day Inservice - Oct 24
	24	25	26	27	28	
	31	1	2	3	4	Veteran's Day Holiday - Nov 11
	7	8	9	10	[11]	
Nov/Dec	14	15	16	17	18	Thanksgiving Vacation - Nov 21 - 25
	(21)	(22)	(23)	[24]	[25]	
	28	29	30	1	2	
	5	6	7	8	9	
Dec/Jan	12	13	14	15	16	First Semester Ends - Dec 22
	19	20	21	22	[23]	
	[26]	(27)	(28)	(29)	[30]	Christmas Vacation - Dec 23 - Jan 6
	[2]	(3)	(4)	(5)	(6)	
Jan/Feb	9	10	11	12	13	All Day Inservice - Jan 9
	[16]	17	18	19	20	
	23	24	25	26	27	Martin Luther King Holiday - Jan 16
	30	31	1	2	3	
Feb/Mar	6	7	8	9	10	Foggy Day Inservice - Feb 6
	[13]	14	15	16	17	
	[20]	21	22	23	24	Lincoln's Holiday - Feb 13
	27	28	29	1	2	
Mar	5	6	7	8	9	Third Quarter Ends - Mar 8
	12	13	14	15	16	
	19	20	21	22	23	Foggy Day Inservice - Mar 12
	26	27	28	29	30	
Apr	(2)	(3)	(4)	(5)	[6]	Easter Vacation - Apr 2-9
	[9]	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
Apr/May	30	1	2	3	4	
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
Total	[28]	29	30	31	1	Memorial Day Holiday - May 28
	4	5 F	6 F	7 F		

() Local Holiday

[] Legal Holiday

Summer School Jun 11 - Jul 20 (Holiday Wed, Jul 4)

MISSION STATEMENT

Our purpose is to provide our students with the skills needed to earn a high school diploma and to support those social skills necessary to become a productive citizen.

Program Goals

Our purpose is to provide our students with the skills needed to earn a high school diploma and to support those social skills necessary to be a productive citizen.

Expected Student Learning Results (ESLR's)

A student at Kingsburg Independent Study High School learns:

1. To be a productive Citizen

- Set goals and work towards them
- Be prepared for school everyday
- Manage time productively and prioritize tasks effectively
- Produce work independently and collaboratively
- Display consideration for others, themselves and authority

2. To be a knowledgeable Citizen

- Demonstrate critical thinking and problem solving skills
- Demonstrate effective reading, writing, listening, speaking skills
- Demonstrate computational skills
- Be able to access and evaluate information from a variety of sources

Voluntary Placement

Independent study is an optional educational alternative that students voluntarily select. All students who choose independent study must have the continuing option of returning to a district-assigned classroom. For students that choose to enroll or have not met the terms of their master agreement will be have the option of enrolling in Oasis High School during the semester and at the end of each semester, if the student has met the requirements of enrolling in Kingsburg High School, they may request an Alternative Education Committee (AEC) meeting through the school administrator.

Transfers to Kingsburg High School (Minor Students)

Transfers are made only at the beginning of a semester. A four- step process is necessary:

1. Meet with the Administrator or designee to request a transfer.
2. A status check of credits, attendance and behavior is made for the student to confirm eligibility for transfer to K.H.S.; students that are enrolled for the entire semester will need to earn a minimum of 25 credits to be considered for transfer. Students that enroll later in the semester will have the minimum credits prorated based on enrollment date.
3. A meeting with the parents and the Alternative Education Committee is held.
4. If approved, the student is registered immediately for the coming semester.

Parent Involvement and Support

From time to time students and parents find themselves overwhelmed by issues that affect the entire family. This in turn affects the student at school. It is important to remember that our staff is here to listen and to assist.

Little can be accomplished without the help and support of the parents.

We ask the parents/guardians to work with us by staying in contact and informing us of any changes that may affect their child in school. This is critical to a student's success in school.

We also ask that parents make sure that their child comes to school prepared with school materials, clean clothing suitable for school and has had a good breakfast.

ATTENDANCE PROCEDURES

Frequency of Appointments

Students are required to meet with their supervising teacher for a minimum for one hour (30 minutes for adult students) every week. Depending on staff schedules and the courses a students needs to take in order to graduate a student may need to attend school more than one day a week. Students will need to attend all of their weekly scheduled appointments. Each student will be assigned to a supervising teacher A teacher may provide/require additional time if needed. Students are also required to spend additional time in order to take exams that correspond with their current assignments. If a student is not remaining current with their testing requirements a parent conference will be held to determine if Independent Study is an appropriate educational option. A student may also be required to attend a lab to complete a course of study. Generally, these appointments are at the same time each week.

Students are obligated to be present at the regularly scheduled time. The time is mutually agreed upon at the beginning of the semester. Since meetings are usually once a week, **doctor and all other appointments should be scheduled on other days and will not be accepted as a valid reason for missing an appointment without prior permission from school administration.**

Referral Policy

Regular attendance is mandatory to remain in the program. Each student is obligated to meet with his/her teacher at the time agreed upon on the Master Agreement even if the work is not completed. Failure to complete this meeting may lead to termination from the program.

The student's Independent Study Teacher is required to write a referral weekly for every student who fails to keep his/her weekly appointment. The process is as follows:

- 1st miss Teacher makes a phone call to parent/guardian and writes a referral to administrator.
- 2nd miss Teacher makes a phone call to parent/guardian and writes a referral to administrator. Administrator makes contact with parent/guardian and informs them that next missed appointment will result in a Student/Parent/Teacher/Administrator conference.
- 3rd miss Teacher makes a phone call to parent/guardian and writes a referral to the administrator. Administrator makes contact with parent/guardian and schedules a conference **for possible change of placement.**

STUDENT BEHAVIOR POLICY

The Board of Trustees of the Kingsburg Joint Union High School District, in support of the aims of public education, believe that the behavior of students attending public schools shall reflect standards of good citizenship demanded of members in a democratic society. Self-discipline (responsibility for one's actions) is a primary goal of education. The Board of Trustees believes also that while education is a right of American youth, it is not an absolute right. It is qualified first by eligibility requirements, and secondly by performance requirements. Our courts speak of education as a limited right or a privilege; that is, should the pupil fail to perform those duties required of him upon attendance in public schools, he may then be excluded from the school.

In conformity with the state law and court decisions, the Board of Trustees makes the following policy statement regarding student behavior:

Policy Statement:

1. Students shall respect constituted authority. This shall include conformity to school rules and regulations and those provisions of law that apply to the conduct of juveniles or minors.
2. Citizenship in a democracy requires respect for the rights of others. Student conduct shall reflect consideration for the rights and privileges of others and complete cooperation with all members of the school community.
3. High personal standards of courtesy, decency, morality, clean language, honesty and wholesome relationships with others shall be maintained. Respect for real and personal property, pride in one's work, and achievement within one's ability shall be expected of all students.
4. Every student shall give evidence of a sincere desire to remain in school by being diligent in studies, and by taking advantage of the educational experience provided.

In aligning with the above statement, the following procedures for student behavior have been established. Students should be aware of the many laws that govern the operation of school in the State of California. Among the more important legal documents are the following: Education Code, Title V, Business and Professional Code, Penal Code, and the Health and Safety Code. All of the following are covered by these laws.

What does the law say students cannot do?

- Become a member of a secret fraternity, sorority or club

- Engage in hazing or commit any act that injures, degrades, disgraces or humiliates another student
- Use or possess tobacco on school grounds
- Possess or participate in the use of fireworks or any other incendiary
- Be in any way connected with narcotics or other dangerous drugs
- Consume, possess, or be under the influence of alcohol or other drugs while on school grounds, or at any school activity.

Other laws cover additional subjects such as these:

- Exclusion of students for filthy or vicious habits
- Exclusion of students for contagious or infectious diseases
- Exclusion of students whose physical or mental disability is such as to cause their attendance to be an endangerment to the welfare of others.
- Suspension of students by teachers and administrators
- Willful damage of school property and liability of the parent
- Insulting or abusing a teacher or staff

Note:

Conduct and behavior requirements have been established to support an environment that is conducive to study, concentration and learning. The Center makes every effort to provide a safe and clean environment. Students who fail to follow any of the handbook are subject to removal from the program. Minors are placed in a classroom setting at Oasis High School and adults are dropped and in some cases may be given the option of attending the evening classroom program.

STUDENT BEHAVIOR DISCIPLINE POLICY

According to the California Education Code 48900, section (r), “A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

- (1) While on school grounds.
- (2) While going to or coming from school.
- (3) During the lunch period whether on or off the campus.
- (4) During, or while going to or coming from, a school sponsored activity.

CONSEQUENCES RELATING TO STUDENT BEHAVIOR

Student behavior infractions are accumulated for the entire year in some cases and the entire high school career in others. Any student who has more infractions than the consequences outlined or excessive infractions over the

entire high school career may be subject to referral to alternative education or expulsion.

Affection on Campus

Expectation: It is good manners and safe behavior to show affection toward a loved one by holding hands or by exchanging a quick good-bye kiss. It is not appropriate to have prolonged kissing, hugging, or sitting on one another's laps.

<i>Consequence:</i>	First offense	- Interruption by staff
	Second offense	- Parent conference

Cell Phones and Electronic Devices

Expectation: Students will be permitted to have cell phones in their possession throughout the school day. However, cell phone use will only be permitted during non-classroom time; students may use their phones **only** during breaks and lunch.° Students **MUST** have their cell phones turned off during the entire time they are at KAEC meeting with their instructor; cell phones shall cause no disruption. **If parent/guardian needs to contact student during their appointment time please call the school number at 897-3880.**

° Should a student be observed using a cell phone or a cell phone rings during the school day, discipline action will result. Additionally, student abuse of this policy will result in the student losing the privilege to be able to carry a cell phone permanently, or for a period of time as determined by an administrator.

° Student cell phones ringing during their appointment will result in confiscation of the phone and disciplinary action.

° During times of testing and other student evaluations, teachers may request that students remove their cell phones from their possession, either by placing them into their backpacks or a teacher secured area, reducing the possibility of compromised test security.

° Fire drills, assemblies, or other school evacuations are considered cell phone blackouts. During such contingencies, there will be absolute ZERO TOLERANCE on cell phone use.

° Use of cell phone photographs during the school day may result in more severe discipline.

° No cell phone photographs are permitted in the restroom or locker room areas at any time.

<i>Consequence:</i>	First offense	- Confiscated, parent contact, One day after school detention, phone can be collected at the end of the school day.
	Second offense	- Confiscated and a parent will be needed to collect it and

Third offense

student will serve after two school detentions.
- Confiscated and a parent will be needed to collect it. One day suspension and parent conference and loss of cell phone/electronic device privilege for the year.

Cheating

Expectation: Students will do their own work at all times. Giving or receiving work or plagiarism is all considered cheating.

<i>Consequence:</i>	First offense	- F grade on assignment, parent notified.
	Second offense	- F grade on assignment, Parent conference and student placed on contract, with a possible change of placement.

Conduct at Assemblies:

Expectation: Assemblies are presented for the enjoyment and educational value to students. Appropriate behavior is expected of all who attend. This includes giving your full attention to the program or person speaking.

<i>Consequence:</i>	First offense	- removal from assembly and parent contact
	Second offense	- removal from assembly, restricted from further assemblies and assigned to office during future assemblies, parent contact

Conduct on Field Trips:

Expectation: All school field trips are a privilege not a right and students are expected to conduct themselves in a manner worthy of this privilege. Therefore, all school rules and expectations apply for the entire time of the field trip. In addition, teachers may add additional expectations as needed by the type of field trip taken.

<i>Consequence:</i>	Appropriate administrative action, which may include suspension, loss of field trips privileges, parent
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conference, or recommendation for expulsion.

Dress Code

Expectation: District policy requires students to wear clothing that is in good taste and appropriate for school. It is recognized that any apparel that draws undue attention to the wearer tends to detract from the educative process and is therefore inappropriate. Good taste and good grooming are a part of learning for both boys and girls. **There can be occasional visits by administration to random classrooms to conduct dress code checks and enforce our policy.** The administration is empowered to determine what constitutes good grooming and good personal cleanliness. The following specific standards will be enforced:

1. Shoes must be worn at all times on campus.
2. Clothing with unacceptable wording or insignias or slogans may not be worn on campus.
3. Any clothing which is too brief is unacceptable for school wear. Tests for too brief: Raise your arms above your head and if any skin shows around the mid-drift it is too brief. Any chest (breast) area exposure is too brief. Test for exposure: is to look down while wearing the top and if you see cleavage it is too low-cut. Any underclothing that shows means the clothing is too brief. Shorts and skirts should not be too short or revealing, especially look at the length when seated. Test for too short: Shorts must extend beyond the fingertip when arms are held straight against the side with shoulders down. (But in no case will it be shorter than a 4-inch inseam.)
4. Pants must be worn at the waist and undergarments must not be able to be seen. Pants that will not stay at the student's waist must be held up with a belt or parent will need to bring in a change of clothes. Simply wearing a pair of shorts under the pants will not be an acceptable solution.
5. The district prohibits the presence of any apparel, jewelry, accessory, notebook or manner of grooming which by virtue of its color, arrangement or other attribute, distracts or denotes membership, affiliation, or identification with a gang. In addition, students may forfeit the right to wear any type of clothing that may signify gang affiliation regardless of color.

Consequence:

First Incident	- make changes as needed and parents notified
Second offense	- make changes notify parents, parent conference to determine if a change of placement is

appropriate.

Gang type attire and accessories

The wearing or displaying of "colors", tattoos, dress style or accessories that designates or glorifies gang membership or reflects gang affiliation is prohibited. Colors, clothing, or items that have been identified by the Kingsburg Police Department to designate gang membership are prohibited. In the Kingsburg area, the color identified as gang related is **RED and BLUE**. Accessories include red belts, belts longer than waist size, bandanas, chains, hairnets, jewelry. In addition, students may forfeit the right to wear any type of clothing that may signify gang affiliation regardless of color.

Refusal to comply at any time will result in parent conference and possible change of placement

Club advisor, coaches, or instructors of other groups where membership or attendance is not mandatory may enforce more stringent regulations.

Hats: Because of the disruptive nature of dealing with hats in the classroom and concern over gang-affiliation with certain ways of wearing hats or writing on the hats, we are taking a strong position regarding responsible wearing of hats. In lieu of taking everyone's rights away as other high schools have done and banning hats all together, we are attempting to find a middle ground by asking students to wear hats appropriately, not mark them in any way, **and take them off in the classroom and all other buildings on campus to show respect for your teachers and fellow students.** Hats will also be removed during the flag salute.

<i>Consequence:</i>	First offense	- warning, hat confiscated until end of day
	Second offense	- may not wear any hat for the remainder of the year.

Fighting

Expectation: Fighting is defined in the California Education Code 48900(a)(1) as: "Caused, attempted to cause, or threatened to cause physical injury to another person." Students involved in a fight are in violation of school policy. Violence of any kind, however minor, can explode and present a very real threat to innocent bystanders. Therefore, fighting will not be tolerated.

<i>Consequence:</i>	First offense	- suspended for the remainder of the day plus 1 or more days for both parties
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(cumulative for

entire district career)

- | | |
|----------------|---|
| Second offense | - suspended for the
Remainder of the day
plus 3 more days
and parent conference |
| Third offense | - immediate suspension
for the
remainder of the day up
to a total of 5 days, and
recommendation for
expulsion.
Suspension may be
extended depending on
the outcome of
the endangerment
hearing. |

Excessive violence or battery, as administratively determined, shall be dealt with in a more severe manner including: extending the suspension, notifying the police department, possible arrest and referral for possible expulsion.

Gang Enhancement: Any fight, as determined by the administration that is found to be gang related will result in a suspension for the remainder of the day plus four more and a possible **recommendation for expulsion.**

Forgery

Expectation: The student will not forge any schoolwork, note, pass or phone call.

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|---------------------|----------------|---|
| <i>Consequence:</i> | First offense | - 1 day suspension for
defiance of school rules |
| | Second offense | - Parent conference with
student subject to a
change of placement |

Subsequent forgeries will be dealt with administratively in a more serious manner.

Gambling

Expectation: As defined in the California Penal Code, gambling is a misdemeanor and therefore a violation of school policy.

- | | | |
|---------------------|----------------|--|
| <i>Consequence:</i> | First offense | - verbal and written
warning will be issued |
| | Second offense | - appropriate |

administrative
action that may include
suspension and parent
conference

General Disruption/Defiance

Expectation: Students are expected not to disrupt school activities or otherwise willfully defy the valid authority of supervisors, teachers, administrators, school officials or other school personnel engaged in the performance of their duties.

Consequence:

- **Parent conference possible change of placement and in severe cases student can be recommended for expulsion.**

Harassment of Any Kind

Expectation: It is the policy of the Kingsburg Joint Union High School District to provide an environment in which hate violence or harassment based on sex, race, color, national origin, religious creed, ancestry, physical handicap, medical condition or any other form of harassment is not permitted. The administration is empowered (using current state law) to determine what constitutes harassment.

Consequence:

First offense

- 1 day home suspension, parent conference

(cumulative for entire district career) for the remainder of

Second offense

- 3 day home suspension

Third offense

- immediate suspension day and four more for a total of 5 days, referral for possible alternative education or expulsion. Suspension may be extended depending on the outcome of the endangerment hearing.

Excessive harassment, as administratively determined, shall be dealt with in a more severe manner including: extending the suspension, notifying the police department, possible arrest and referral for possible expulsion.

Hazing:

Expectation: There is to be absolutely no form of hazing in the Kingsburg Joint Union High School District or any of its events. This includes, but is not limited to, any form of initiation.

Consequence: Appropriate administrative action, which will include suspension and parent conference.

Immoral Behavior, Possession/Possession for Sale of Pornographic Materials

Expectation: Students will not have possession of any pornographic materials during the school day or on a school activity and will behave in a morally acceptable manner at all times.

<i>Consequence:</i>	First offense*	- 1 day suspension from school
	Second offense*	- 3 days suspension from school
	Third offense	- 5 days suspension from school and possible referral for expulsion

(Cumulative school for entire district career)

*If any offense is determined to be serious by the administration, the student will be suspended for 5 days and referred to the Alternative Education Committee.

Inappropriate Writing or Pictures:

Expectation: Gang writing, glorification or depictions of illegal substance or sexual subjects are unacceptable.

<i>Consequence:</i>	First offense	- item confiscated, parent notification and 1 day suspension and possible police notification
	Second offense	- 3-day suspension
	Third offense	- 5-day suspension

Insubordination to Staff Member on Campus or at School Events and/or Insults, Verbal Abuse, or Repeated Defiance of School Rules

Expectation: Not acceptable behavior

Consequence: -

Parent conference possible change of placement and in severe cases student can be recommended for expulsion.

Loitering

Expectation: Under California law it is a “misdemeanor for any person not a student of the school involved to loiter in or about said premises without having lawful business.” For the protection of students, the administration does not allow loitering by anyone. This includes recent graduates as well as strangers and other individuals. All persons having legitimate business on campus are to report directly to the office where assistance will be given. **Students of any KAEC program may not go on the KHS campus or any other school campus without a pass.**

<i>Consequence:</i>	First offense	-warned and asked to leave campus, parent conference to determine if placement is appropriate
	Second offense	- parent conference and student will be subject to a change of placement

***Subsequent incidents of loitering/defiance will be dealt with administratively in a more serious manner.**

Obscene Act – Committed or Engaged in Habitual Profanity or Vulgarity

Expectation: Oasis High School students will behave in an appropriate manner and will not commit obscene acts nor engage in habitual profanity or vulgarity.

<i>Consequence:</i>	First offense*	- 1 day suspension from school
<i>(Cumulative for entire KJHUSD Career)</i>	Second offense*	- 3 days suspension from school
	Third offense	- 5 days suspension from school and possible referral for expulsion

***If any offense is determined to be serious by the administration, the student will be suspended for 5 days and possible recommendation for expulsion.**

Physically Striking Any Employee

Expectation: Not acceptable behavior

Consequence: Immediate 5 day suspension and recommendation for expulsion from school. Suspension may be extended depending on the outcome of an endangerment hearing. An administrator will contact the police department and charges will be filed.

Possession of a Deadly Weapon

Expectation: Possession of any weapon is a violation of school policy. The determination of an object's status as a weapon is at the discretion of the administration.

Consequence: The possession on campus of any weapon, with or without the intent of use, will result in immediate suspension for 5 days and a recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing.

Possession of Fireworks

Expectation: Possession of fireworks is a misdemeanor or a felony and a violation of school policy.

Consequence: Because of the extreme danger of bodily harm to themselves and others, anyone in possession of fireworks will be suspended for 5 days with a possible recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing.

Possession of Water Balloons, Squirt Guns, Etc.

Expectation: Possession of water balloons and squirt guns is not allowed.

Consequence: - Confiscated, possible suspension and parent must retrieve or kept by administrator until end of school year.

Possession of Imitation Firearm

Expectation: Possession of an imitation firearm is a violation of school policy. An imitation firearm/weapon means a replica that is so substantially similar in

physical properties as to lead a reasonable person to conclude that it is a firearm or weapon. Examples would include: taser, pellet gun or air soft gun.

<i>Consequence:</i>	First Offense	- Confiscated and 5-day suspension
(Cumulative for entire for KJUHSD career)	Second Offense	- Immediate suspension remainder of the day plus four more and possible recommendation for expulsion.

Referral (Improper Behavior or Language in the Classroom)

Expectation: Not acceptable behavior. Students receiving a referral will report immediately to the office. Students who fail to report to the office will receive a 1-day suspension.

<i>Consequence:</i>	-Parent conference possible change of placement and in severe cases student can be recommended for expulsion.
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Student Parking and Driving of Vehicles

Expectation: Students are asked to park in designated, non-staff parking spots. Students are expected to park in one stall per car, if parked in two or more spots the student will be asked to move the car. Additionally students are not allowed to park in any spot designated for staff.

<i>Consequence:</i>	First offense -	Move car, one after school detention
	Second offense -	Move car, two after school detentions
	Third offense -	Move car, one day on campus suspension

Theft

Expectation: Theft is defined in the California Education Code 48900(g) as, "Stole or attempted to steal school property or private property." Theft is unacceptable.

<i>Consequence:</i>	-police report, restitution, parent conference, 1-5
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days suspension, and possible recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing,

Threats

Expectation: Threats will not be tolerated regardless of intent or lack of intent to carry them out.

Consequence: 1 to 5 days suspension determined by the administration in accordance with offense and parent conference. Student can be subject to a change of placement. Suspension may be extended depending on the outcome on an endangerment hearing.

Use or Possession of Tobacco

Expectation: Students are not permitted to use or possess tobacco or tobacco products (lighters, matches, rolling papers, etc..) at any location on campus or during school hours including school activities, athletic events, and dances.

<i>Consequence:</i>	First offense	- Warning, confiscation of tobacco, parent contact,
	Second offense	- 1-day suspension confiscation of tobacco, parent contact

***Subsequent incidents will be dealt with administratively in a more serious manner.**

Use, Possession, or Arranging to Provide Alcohol or Over The Counter or Prescription Medications

Expectation: The use and possession of alcoholic beverages and/or the use or abuse of intoxicants (over the counter or prescription medications, etc.) of any kind by students is unacceptable.

<i>Consequence:</i>	First offense	- parent contact, immediate suspension for the day
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(cumulative for entire district career)

Second offense

plus 4 more days (total of 5 days)

- parent contact, immediate suspension for 5 days and recommendation for expulsion. suspension may be extended depending of the outcome on an endangerment hearing.

Use, Possession, or Arranging to Provide or Acquire Illegal Drugs or Paraphernalia

Expectation: The possession or use of illegal drugs as defined in the Health and Safety Code is a misdemeanor or felony and a violation of school policy.

Consequence for Under the influence:

First offense

(Cumulative for entire district career)

- parent contact, suspension for the remainder of the day plus 4 school days (total of 5 days) and recommendation for expulsion. Suspension may be extended depending on the outcome of an endangerment hearing.

Consequence for Possession:

First offense

(Cumulative for entire district career)

- parent contact and police Report, immediate suspension for 5 days and recommendation for expulsion. suspension may be extended depending on the outcome of an endangerment

hearing.

Consequence for Paraphernalia:

First offense

- parent contact, immediate suspension for the day plus 4 more days (total of 5 days)

(Cumulative for entire district career)

Second offense

- parent contact, immediate suspension for 5 days and recommendation for expulsion. Suspension may be extended depending on the outcome on an endangerment hearing.

Vandalism

Expectation: Vandalism is unacceptable and illegal.

Consequence:

- police report, restitution, parent conference, 1-5 days suspension, and possible recommendation for expulsion. Suspension may be extended depending on the outcome of an endangerment hearing.

Vandalism of a severe nature, as administratively determined, will include all of the above consequences.

Visitors

Please do not bring friends or relatives to school. Only those listed on a students emergency card may have access to students while they are on campus.

Work Permits

If a student under the age of 18 has found a job, a work permit must be issued from the school to the employer. The student will pick up the application from the office to be completed by the employer and the parent.

Work permits must be renewed yearly and anytime there is a job change.

Dance Passes

Kingsburg Independent Study High School students may attend Kingsburg High School Dances if they are in good standing, have a 2.0 GPA and have earned at least 12.5 credits or more in the previous quarter.

Legal Age

The State of California requires a student to remain in school until the age of 18 unless:

- a. the student has passed the CHSPE exam, and has the parent/guardian's permission to leave school, or
- b. the student has completed all the requirements and is able to graduate early, or
- c. has been accepted and is enrolled with Job Corps.

◆ All monies owed to the Kingsburg Joint Union High School District must be paid prior to receiving a diploma.

Graduation

Graduation Ceremonies take place once a year on the first Tuesday in June. Students purchase their caps and gowns through the office registrar: Mrs. White. Commencement takes place in the Little Theatre.

REQUIREMENTS FOR GRADUATION

Kingsburg Joint Union High School District
Kingsburg Independent Study High School

<u>Subject</u>	<u>Credits required</u>	<u>Exams</u>
English	40	CAHSEE
Math	20	
Algebra	10	
Life Science	10	
Physical Science	10	
Health & Wellness	10	
World History	10	
U.S. History	10	
Civics	5	
Economics	5	
Art	10	
Physical Education	20	
Electives	<u>70</u>	
Total:	230 credits	

- **Students are required to pass the California High School Exit Exam (CAHSEE).**
- **Beginning with the class of 2012 any student who does not pass 5 out of the 6 subtests in the California Physical Fitness test in the 9th grade will be enrolled in a PE class until 5 of the 6 components have been met during the testing window. The test will be given at the end of the spring semester.**